

PMCC

Benefits and Guidelines

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PMCC Department Manager



Certified Instructor Approval

- CPC-I – Certified Professional Coder-Instructor
- CTU requirement
 - Continuing Teaching Units (CTUs)
 - Up and above CEU requirement
 - Eight per year
 - Submit by December 31 each year
- Maintain yearly certification(s) and CEUs
- Uphold ethical standards of the AAPC



PMCC License

- CPC, CPC-H, Both
 - Renewed every 12 months*
 - License fee - \$2000 - \$2500 (CPC or CPC-H)*
 - \$3850 (combo – teach CPC and CPC-H)*
 - Includes instructor materials & additional benefits*
 - Five approved instructors - \$200 add-on additional*
- Website/Phone referrals
- Proctor Site
- Specialty Curriculum
- Discounts

3



PROFESSIONAL MEDICAL CODING CURRICULUM (PMCC) Certified Professional Coder (CPC®) Currently Approved PMCC Instructor

COURSE WORK AGREEMENT

This COURSE WORK AGREEMENT (the "Agreement") is entered into this ____ day of _____, 2011, by and between the Academy Holdings, LLC, a North Carolina corporation ("AAPC"), and _____ (hereinafter "Licensee"). AAPC and Licensee are also referred to collectively herein as the "parties".

RECITALS

- A. AAPC creates and administers programs whereby individuals may utilize "Current Procedural Terminology" ("CPT®") coding, various aspects of the International Classification of Diseases, Clinical Modification, Ninth Revision (ICD-9-CM), and the Health Care Financing Administration Common Procedure Coding System (HCPCS), and thereby gain an in-depth knowledge of the application of surgical and medical terminology to the process whereby health care providers can report procedures and services to third-party payers for payment (collectively "coding").
- B. Licensee desires to use in its curriculum the AAPC's program to teach its students coding.
- C. AAPC has agreed to allow Licensee to use the AAPC's educational materials, program, and certain other benefits, as outlined in this Agreement.

4



Exams

- Time Sensitive
 - Schedule eight weeks in advance
 - Online or submit paperwork
 - Examinee registration four weeks in advance



Professional Medical Coding Curriculum (PMCC) Proctor Schedule

Thank you for offering AAPC's certification exam. Potential applicants may refer to you for information on a site at which to take the test. The exam dates must be submitted at least 60+ days before the exam date.

PMCC Site: _____

Address: _____

Contact / Instructor: _____

Phone: _____ Fax: _____

Email: _____

Please complete the following for proctoring the exam:

1st Date of class: _____ Exam Date: _____

1st Proctor: _____ 2nd Proctor: _____

1st Date of class: _____ Exam Date: _____

1st Proctor: _____ 2nd Proctor: _____

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Exams

- Time Sensitive
 - Schedule eight weeks in advance
 - Online or submit paperwork
 - Examinee registration four weeks in advance
- Two proctors – AAPC certified and member
- Proctor Site Agreement – sent with contract
- Private or Public
- Current year

7



CEUS

- Teaching
 - One CEU each hour teach time
 - Teacher CEU application – no cost
- Student
 - No CEUs awarded prior to certification
- Certified members of community
 - One CEU earned each hour in class
 - CEU certificate given
 - Prior approval vendor status – no additional cost

8



AAPC Practice Exams

- 50 Questions – Complete in 1 hour 50 minutes
 - Use same manuals as 5 ½ certification exam
 - CPT® Professional or Standard, ICD-9-CM, HCPCS
- Timer
 - start and stop (allows for breaks)
- Rationales
- Free Practice Exam C to PMCC students
- From the certification source
 - Low cost
- AAPC Member area resource – My Items

Questions:

X **✓** **Question 1** [View Rationale](#)

What does the acronym "FUO" stand for?

- A. Funny unidentifiable odor
- B. Found unconscious outdoors
- C. Family under orders
- D. Fever of unknown origin

The term "fever of unknown origin" is indexed in ICD-9-CM under FUO.

CLOSE X

Thank you!!